# World of Threads Festival 2023 International Call for Submissions

# Deadline extended APPLICATIONS MUST ARRIVE BY: Sunday, May 21, 2023 at 12:00 Midnight Toronto time.

Applications submitted after this time will not be accepted.

All work submitted must be completed between Jan. 2019 and April 2023. Please fully read through the Submission page on our website before submitting.

# **6 Steps for the Submission Process**

- 1. Basic Info (1 docx file)
- 2. Support Material (3 docx files)
- 3. Image List (1 docx file)
- 4. Image Files (Max 20 jpgs)
- 5. Pay Submission Fee
- 6. Send your submission via email

# Step 1 Basic Info (1 Document)

FORMAT: Word doc/x submitted by email

## Provide the following information:

- Your Full Name:
- Your Pronouns: (e.g. She/Her, He/Him, They/Them)
- Phone Number (home, mobile):
- Email:
- Website:
- City:
- Province/State/Region:
- Country:
- Instagram Handle: (@worldofthreads and url link)
- Facebook Handle: (url link)

## What type of Submission are you sending?

- i) Body of Work Maximum 10 pieces + details.
- ii) Individual Pieces Maximum 10 pieces + details.
- iii) Installations Maximum 10 images + details and renderings.

### Other Info:

- Are you sending multiple submissions?
- Does your work require any special installation? (Give details)
- Are you available to help install the work yourself?
- Has the work been exhibited in the Greater Toronto Area before? If so where and when?

## Which Payment Method are you using?

- PayPal What name the PayPal payment is made by
- E-Transfer (Canadian)
  Note: There is no charge for E-Transfers within Canada.
- E-Transfer (Global Money Transfer or Wire Transfer) Add \$20.00 for fees/charges

# **Step 2 Support Material (3 Documents)**

FORMAT: Word doc/x submitted via email Make sure your name and contact info are at the top of each page.

- Artist Statements (100 words max)
   You can submit multiple statements if necessary.
- Bio (100 words max. Write in third person, explain your artistic career, artistic interests and background as it relates to your submitted work in a narrative form).
- CV (List of accomplishments, shows etc. This is only for reference)

# **Step 3** Image List (1 Document)

FORMAT: Word doc/x submitted via email Make sure your name and contact info are at the top of the page.

- This is helpful to us. Visitors to the Festival also love seeing the full materials and specific techniques on the image labels in the shows. We also use this for social media and website posts. Be specific as this audience is interested.
- Please indicate if your sizes are cm or inches.

#### • Describe each image:

Title, Date, Dimensions (H x W x D inches), Medium (do not say mixed-media, please indicate what it is made of), Technique (e.g. woven tapestry)

• Indicate if the work is framed or mounted. Is that included in your dimensions or not?

# Image List

The image list should look like something like this...

01-Woven Dreams, 2021, 24H x 32W x 1D inches, cotton warp, mixed welt including jute, linen, metallic threads, raffia silk and wool. Technique: Haute-lisse (aka Vertical or High warp) Woven Tapestry. Framed.

02-Detail, *Woven Dreams*, 2021, 24H x 32W x 1D inches, cotton warp, mixed welt including jute, linen, metallic threads, raffia silk and wool. Technique: Haute-lisse (aka Vertical or High warp) Woven Tapestry. Framed

03-Celebration, 2020, ... etc.

04-Detail, Celebration, 2020, ... etc.

# Step 4 Image Files (Max 20 jpgs)

Note: Submit jpgs attached in an email.

#### Individual Pieces

Maximum 10 pieces (per submission). One image per piece and one detail image for every piece submitted. (A total of 20 images).

#### Bodies of Work

Maximum 10 pieces (per submission). One image per piece and one detail image for every piece submitted. (A total of 20 images).

#### Installations

You may submit multiple images per installation to a maximum of 10 full (different angles) and 10 details or renderings. (A total of 20 images)

## **Image File Format**

- Jpgs only. (No TIFF or PSD files)
- Saved as 72 dpi resolution. (Do not save as 300 dpi resolution) Maximum 1024 pixels wide.
- Jpg titles must correspond to the image list. Please indicate when an image is a
  detail.

## Jpgs should be numbered and labeled like this:

#### First piece:

01-title-your-name.jpg

02-detail-title-your-name.jpg

#### Second piece:

03-title-your-name.jpg

04-detail-title-your-name.jpg

#### Third piece:

05-title-your-name.jpg

06-detail-title-your-name.jpg

etc.

**Note**: You don't need to write first piece, second piece, etc., that is purely as an example for numbering purposes.

Please pay particular attention to the labeling of your images. **Follow the guidelines exactly**. Don't include other characters or alter the labeling in anyway. We are specific on what we need. Labelling wrong causes problems for display online.

## Do Use: - hyphens to separate words and numbers.

Please do this: 01-title-your-name.jpg

Don't Use: Symbols like ",.@()\*#!

• Don't do this: 01)-title, name-2"x3".

Don't use: Spaces

Don't do this: 01 title name.jpg

Don't use: underscores.

Don't do this: 01 title name.jpg

**Don't Use: Capital letters** 

• Don't do this: 01-Title-Name.jpg

Don't Use: Accents or Non-English letters in the jpg labels.

• Don't do this: 01-enchanté.jpg (Instead do this: 01-enchante.jpg)

## **Artwork Documentation Guidelines:**

- High quality documentation is more likely to be accepted.
- Including detail images makes your submission more like to be accepted.
- Please do not photograph work against black or coloured backgrounds.
   All work should be photographed against a white or very light neutral backdrop only.
- Please include the edges of all artwork. **Do not** crop the edges, show us the full form. This is crucial for fibre work.
- We may ask you individually to submit a casual "in context" photo if we have trouble visualizing the work.
- If framed or mounted, we may ask you to submit an informal photo with the frame or backing visible.

# **Optional Extra Supplementary Images**

Extra images can be added to your submission to help clarify things and avoid confusion. This can be helpful for us. Remember that we have not seen the work in real life. Sometimes it's hard for us to understand what the work actually is. These extra images don't count as your 10 images + 10 details. But please indicate in your image list that you've added supplementary images. These images are *casual*, they don't need to be professionally photographed or photoshopped. They can be shot with a phone.

- If you do not have photos that show the full form of your work, for instance
  your photos are all cropped Take a few casual photos and submit them as
  an extra so we can see the edges.
- If your work is framed or mounted but you don't have photos that show the frame or mount, shoot some casual photos and submit them.
- If it's impossible for you to submit work photographed against a white background, submit casual photos of the work against white.
- If it's difficult to appreciate the scale of the work or what the work actually is, then submit casual photos showing it in the context of a room. Or use your own body to show/indicate the scale.
- If an installation has not yet been exhibited. Show photos of it in the context of your studio or a room.

# Step 5 Pay Submission Fee

## \$60.00 per submission.

(Each 10 images and 10 details) You can pay the total.

#### **Payment Methods:**

#### 1) PayPal

To pay via PayPal visit the World of Threads Festival website Call for Submissions page:

http://www.worldofthreadsfestival.com/submissions.html

PayPal can be used to submit fees for Canadian and all international submissions.

**NOTE:** The website PayPal button says "donate" – this is because we are a not-for-profit organization with charitable status.

If the payment is coming from someone else or your name is listed differently, please remember to tell us – otherwise we won't know that you have paid.

#### 2) E-Transfer (in Canada)

Made to the worldofthreadsfestival@gmail.com

**Note**: there is no charge for an e-transfer within Canada.

# 3) Global Money transfer / Wire Transfer

\$20.00 must be added for fees/charges.

**Note:** if you wish to use this method for payment, contact us and we will send you the information on how to send the money.

**Note:** Use the methods above only –

NO Western Union/MoneyGram/Wise/etc.

# Step 6 Send your submission via email

- Send your completed submission to: worldofthreadsfestival@gmail.com
- In the subject line write: Your Name: 2023 Submission 1

Festival curators are Gareth Bate and Dawne Rudman.

Awesome! We are very excited to see your new work.